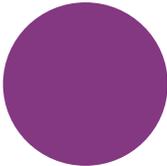


WHY A TREE?

The tree was chosen for the qCJ Structure Chart to symbolize the way that qCJ organizes their work. Direction comes from the Steering Committee, rooted in community, and flows up through the Program Coordinator, who then distributes the work to Project Coordinators and working groups.

 <p>THE ROOTS: PORTFOLIOS</p>	<p>Portfolios are held by a member of the Steering Committee. Their task is to specialize in the subject area and represent community needs to the best of their ability.</p>
 <p>THE ROOTS: LIFT ADMIN</p>	<p>qCJ partners with Lift for administration. They perform duties such as: HR, payroll, accounting, insurance, etc.</p>
<p>STEERING COMMITTEE</p>	<p>The Steering Committee guides the work of qCJ as a whole. It provides oversight and direction to the Program Coordinator.</p>
<p>COORDINATORS</p>	<p>The Program Coordinator is responsible for qCJ's overall management and operations. They direct and support Project Coordinators and working groups. The Youth & Volunteer Coordinators manage their specific projects & working groups.</p>
 <p>THE FRUIT: WORKING GROUPS *Subject to change</p>	<p>Volunteers & Training: Oversees volunteer recruitment, training and engagement. Community Engagement: Guides & plans events and workshops to engage with the community. Communications: Shares information with the community (social media, newsletters, etc) and increases visibility. Youth Restorative Action (YRA): Oversees youth initiatives.</p>